

**MINUTES OF THE VILAS COUNTY  
COMMITTEE OF SOCIAL SERVICES  
August 13, 2014**

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Present: Al Bauman, Kate Gardner, Corinne Hoffmann, Eric Swanson, Erv Teichmiller, Vernon Wiggengauser,

Absent/Excused: Mark Rogacki, Kim Simac

1. Call to Order

Meeting called to order at 1:00 PM by Bauman.

2. Roll Call

Roll call taken by Hoffmann

3. Approval of Agenda

**Motion made by Wiggengauser, 2<sup>nd</sup> by Teichmiller, to accept the agenda as published. All voted aye, carried.**

4. Approval of July 21, 2014 minutes

**Motion made by Teichmiller, 2<sup>nd</sup> by Wiggengauser, to approve the minutes from the July 21, 2014 Social Services Board meeting. All voted aye, carried.**

5. Juvenile Intake Supervisor's Report

Swanson advised that Richard Martin has been hired as the part time juvenile intake worker.

a) Budget –

- Monthly budget handed out for review.
- 2015 Tentative Budget was handed out and reviewed. 3 line items for travel were combined into 1 line for 2015. Discussion about the raise in the training budget. Wiggengauser questioned difference between the budget report numbers from ACS. Swanson stated he will check into that with the county financial manager.

**Motion made by Teichmiller, 2<sup>nd</sup> by Wiggengauser, to approve the 2015 Tentative Budget as presented with corrections if necessary. All voted aye, carried.**

b) Property – None

c) Training Requests – None

6. Department of Social Services Report

a) Monthly Budget & Review –

- No budget concerns at this time.
- 2015 Tentative Budget – still working on with county financial manager. Will have to approve at the next board meeting.

b) Property – Issues and concerns with building discussed. Kate will have list of issues and bring back to next month's board meeting.

c) Resolutions – Teichmiller presented information regarding a proposed resolution to have a non-binding referendum regarding Medicare Expansion on the November ballot. Teichmiller indicated that the Public Health Committee was being asked to co-sponsor the resolution to the full Board.

**Motion made by Teichmiller, 2<sup>nd</sup> by Bauman, to proceed with this resolution to the full board for approval. All voted aye, carried.**

- d) Policies – Unborn and Drug Affected Infant Policy  
This was tabled until draft comments from Corp Counsel can be included.
- e) Schedule Annual Public Participation Hearing – will be held in conjunction with monthly board meeting on October 14<sup>th</sup>, 2014 at 10:00 am.

**7. DSS Directors Report**

- a) WICWA – Gardner advised that the department will be going through a WICWA audit in October. Audit looks at all paperwork associated with Indian Child Welfare to ensure it is being done properly.
- b) Gardner updated Board on tribal ICW efforts to obtain IV-E Funding. The Tribe has begun a process to be able to claim these dollars which will allow for additional support and services to tribal children.
- c) Regionalization of the Independent Living Program – Gardner advised that the 2015 Independent Living allocation will remain the same, however, the State has put out a RFP for a regional service model in 2016. Gardner noted that the loss of these dollars will impact the Children's Unit Salary line item in 2016.
- d) Gardner advised that the department needs to enter into a temporary contract with Price County till September to provide Income Maintenance Services to backfill the 15 hours that one Vilas County worker must take off of the Call Center to do Vilas Child Care in lieu of the recent Income Maintenance vacancy. Garner advised that the remainder of the hours left by the vacancy are being absorbed by the consortium as a whole until a new worker, is hired and trained.
- e) IM Vacancy – New worker, Sherri Durant, has been hired and will start on 08/21/2014.
- f) Organizational Effectiveness – Similar to LEAN process, but designed especially for Human Services agencies. Social Services Administration is meeting with new O.E. Team tomorrow, 8/14/14. Dates have been set in September, October, November and December to implement O.E. process with staff. Employee team has been formed comprised of staff from each unit.

**7. Letters and Communications –**

- a.) Gardner and Swanson gave update on movement toward returning non-violent 17-year-olds to the Juvenile system. Several counties are gathering data to give an idea of costs if this should happen. Vilas will be completing the data gathering survey.
- b.) Bauman would like to thank all board members for helping out with the meetings during his absence.

**9. Next Meeting – Tuesday, September 16, 2014 @ 10:00 am.**

**10. Adjournment**

Respectively submitted by Corinne Hoffmann, subject to committee approval.